

# WELCOME TO GRADE 1!



We would like to take this opportunity to share some Grade 1 through 5 information with our new Grade 1 Mike Mountain Horse families. We know it is a big year for both the students and the parents so we want to share our school procedures and our classroom expectations! Please let us know if you have any further questions.

- Class times are from 8:20 to 11:45 am and 12:25 to 3:11 pm. Warning bell goes at 8:15 and students should be ready and sitting in his/her desk at 8:20 am. Students will be dismissed at 11:35 a.m. on Fridays. There is no school for students on Friday afternoons.
- Students should not arrive at the school before 8:10 am as there is no teacher supervision on the playground until this time.
- Lunch times and notes:
  - 11:45-12:25 40 minute lunch break
  - 11:45-12:00 "Play first" – students will head outside for some exercise and will be supervised
  - 12:00-12:25 "Lunch" – students will return to classrooms to eat lunch
  - Microwaves are 'not' available
  - Students must bring his/her own spoon/utensils
- Classroom assignments for Grades 1 through 5 will be posted in the gym on the first day of school. You will not be notified of homeroom teachers in advance.
- Agenda costs are \$10.00 for each student. This is a valuable communication "tool" between home and school. This is paid through School Cash OnLine. Visit our website and go to School Cash OnLine to register and pay.
- If you arrive after the bell, you **MUST** come to the office for a LATE SLIP.
- If **your child is either sick, away from class or even a FEW minutes late, you need to contact the automated attendance system, SafeArrival.** Information on how to do this is on our website under "Parents" and click on "Reporting a Student Absence". Absences and lates cannot be reported directly to the school. All calls must be made before 8:20 in the morning. If you miss the 8:20 deadline, wait for SafeArrival to call you and go through the entire procedure to the end. Otherwise the late or absence will not be registered and 'unexcused' will remain on your child's attendance report.
- If you are picking up your child early (from school), you need to check in with the main office so that the attendance can be revised and you can sign out your child.
- Our school is a large one and with that in mind students must enter the school through their designated grade level doors. Except for the first day of school, **PLEASE REMIND YOUR CHILD TO ENTER THROUGH THEIR GRADE LEVEL DOOR, 'NOT' THE FRONT DOOR.** Children must line up outside his/her grade level door until they are invited in to the boot room. This applies in the morning, after lunch and at the end of both recesses. Also, students are only permitted to use his/her specified door. If parents need to come in to the school before the bell, children are still required to stay outside and be invited in. Backpacks stay outside with students. On days where weather is minus 20 with the wind chill, the teachers will invite students into the boot rooms early.



**ENSURE THAT YOUR CHILD IS DRESSED ADEQUATELY FOR WEATHER. IT IS EXPECTED THAT CHILDREN ARE TO BE OUTSIDE FOR ALL RECESSES AND BEFORE SCHOOL BELL TIME.**

- In order to eliminate excess noise and unnecessary congestion in our hallways, parents are asked to wait in the boot rooms for students. If your child is meeting you outside, we ask that you ensure your child knows exactly where your special meeting place is or where he/she is to go after school.
- Parent parking is in the parking lot north of the school or on the street (or behind the school at the Atso park). Ask if you are not sure. The south parking lot is for staff only and is NOT A DROP OFF ZONE.
- Your child must have a pair of running shoes as his/her indoor shoes. Without them he/she is not allowed to participate in gym. Indoor shoes will stay in his/her “desk basket” at recess, lunch and home time. Outdoor shoes are placed on the boot rack before entering our hallway in the morning, after recess and after lunch. The idea is that “if shoes have been outside, they can’t come in the classroom”. Indoor runners must be worn for use in the gym.
- Your child should be able to tie his/her own shoes in grade one. We allow some leeway in tying shoelaces until about Thanksgiving. If your child cannot do this, please practice at home or bring Velcro or slip on shoes to keep at school.
- Monthly school newsletters and calendars are created by the main office. These are available online on the first day of each month – [mmh.letbsd.ab.ca](http://mmh.letbsd.ab.ca) . Hard copy newsletters are not distributed to the students. If you wish to have the newsletter sent to your email address, just visit our website and “Subscribe” under Newsletters.
- Hot Lunch (sometimes it’s not hot, but still fun)! This is run by the School Council and is available for all the students in Grades 1 through 5 (usually once a month). (Volunteer help is always welcome!) Orders are done through School Cash OnLine. Please be aware that deadlines are strictly enforced.

***Thanks for all your support for our school.  
We know your child’s grade 1 year will be a great one!***

